

C. L. "BUTCH" OTTER – Governor RICHARD M. ARMSTRONG – Director

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DATE: December 27, 2013

**TO**: BPA ATR Provider Network

**FROM**: Michael Bartlett, Program Specialist

Idaho Department of Health and Welfare

**SUBJECT**: GPRA Follow-Up Interviews Due

ATR providers can now access reports that indicate which of their ATR clients have a 6-month follow-up GPRA interview due and within the compliance window. This report is called the "GPRA Follow-up Due" report available under the "Agency" tab in WITS:



When you get to the report screen choose which facility to run the report on if applicable. Be sure to choose "Within Window" as the Follow-up Attendance and click "Go":

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	GPRA Follow-up Interview Due Search					
	Agency	ALL 🔻	Facility		▼	
	First Name		Last Name			
	Grant	ATR 3	Followup Attendance	Within Window	▼	
	Intake Interview date		Due Date			
	Agency/Facility Type	Followup				
•				CI	ear Go	
	GPRA Follow-up Interview Due List (Export)					
	Unique Client Number	Client Name	Agency Fa	cility Inta	ke Date	Intake Int

An on-screen report will be produced that will include the client's name, date of intake, follow-up open date, and follow-up close date. BPA Regional Coordinators will be following up with providers to ensure they know how to access this report and address plans to improve GPRA follow-up compliance rates.

Please be reminded that providers are able to conduct the 6-month follow-up and discharge GPRA interviews simultaneously if the client is discharged in the 5-8 month GPRA follow-up window. Both discharge and 6-month follow-up GPRA interviews may be conducted by telephone if unable to conduct the interview face to face. A telephone interview may be utilized when the following criteria are met:

- The client has dropped out of treatment or has successfully completed treatment prior to the GPRA follow-up window.
- The client and/or family have transportation or other difficulties that make conducting a face-to-face interview a hardship.

In addition to these criteria, a provider may also conduct the 6-month follow-up and discharge GPRA telephonically if the client is incarcerated. Providers will continue to be reimbursed for a telephonic GPRA follow-up interview at the same rate as a face to face interview (\$45).

If you have any questions please feel free to contact either Michael Bartlett at (208) 332-7243 or <a href="mailto:bartletm@dhw.idaho.gov">bartletm@dhw.idaho.gov</a>

cc: BPA